



SEVIS Transfer-In Form

In order to transfer your F-1 or J-1 SEVIS record to New Mexico State University, please complete the student section of this form and contact your current school to have the DSO/ARO section of this form completed and emailed to iss@nmsu.edu
Note: NMSU's International Student and Scholar Services office will not accept the transfer of a terminated and completed SEVIS record.

Student completes this section:

Surname/ Last name: _____ First name: _____

Date of Birth (mm/dd/yyyy): _____ NMSU ID: _____

SEVIS ID Number: _____ Current Status: F-1 J-1

Will you travel overseas before starting your program at New Mexico State University? Yes No

If yes, I will leave the US on _____ and return to the US on _____

I authorize a DSO/ARO at (previous/current school): _____
to complete this form giving information about my non-immigrant status to New Mexico State University.

Student Signature: _____ Date: _____

Email address: _____ Phone: _____

DSO/ARO completes this section:

Is the student in status and eligible to transfer, to the best of your knowledge? Yes No

What was or will be the last date of enrollment or OPT at your school? (mm/dd/yyyy) _____

Has the student been authorized for a Reduced Course Load in SEVIS? Yes No

If yes, when, what type, and how many? _____

Has the student been authorized for practical training? Yes- OPT Yes- CPT No

If yes, when and what program level? _____

Additional information / comments: _____

Transfer release date (mm/dd/yyyy): _____

Advisor Name: _____

Advisor Signature: _____

Advisor Title: _____

Email: _____

Phone: _____

Institution: _____

Date: _____

When the acceptance letter is received, the SEVIS record for the student should be released to New Mexico State University under one of the following **school codes**:

| | |
|----------------------------|-----------------|
| F-1 | |
| MAIN OR GLOBAL | ELP214F00036000 |
| NMSU DONA ANA | ELP214F00036003 |
| NMSU ALAMO | ELP214F00036001 |
| NMSU GRANTS | ELP214F00036002 |
| J-1 Code: P-1-03386 | |

Please do not "complete" the student's SEVIS record before releasing it or transfer students who have been terminated or completed.

International Student and Scholar Services, MSC 3A, New Mexico State University, 1780. E. University, Las Cruces, New Mexico, 88003, iss@nmsu.edu 575-646-2834